



Campbellford Memorial Hospital
Board of Directors Meeting
 Tuesday, April 26th, 2022 @ 4:00 PM

PRESENT: Karen MacGinnis (Chair), Kevin Huestis, Nancy French, Sandra Chapman, Jennifer Glover, Eric Hanna, Sandra Conley, Michael Bunn, Alysia English, Carrie Hayward, Trish Wood, Paul Nichols, Liz Mathewson, Dr. Bruce Bain, Robbie Beatty, Patricia McCallister, Dr. Kelly Parks, Bruce Thompson, Douglas Hunt

REGRETS:

GUESTS: Peter Mitchell (Recorder), Karen Guy (HR Manager), Mark O’Dell (CFO), Rachele Williams (Finance Manager),

AGENDA ITEMS & DISCUSSION	DECISION POINTS
1. CALL TO ORDER	Karen MacGinnis called the meeting to order at 4:02 PM
1.1 Confirmation of Quorum	A Quorum was confirmed
1.2 Approval of Agenda	Robbie Beatty Moved that the Agenda be Approved as Circulated. Seconded by Bruce Thompson Carried.
1.3 Declaration of Conflicts of Interest	No conflicts were declared.
2. EDUCATION SESSION	
2.1 Patient Story Barbara Stricker presented her story to the board regarding her and her husbands experience at CMH. In particular with the GAIN clinic. She was very appreciative of all the	

<p>services that the clinic provides, and very happy these kind of services are provided in Campbellford.</p> <p>She referenced that having more publicity for the clinic might be a good idea in the future as she only heard about the GAIN clinic through a friend.</p> <p>The Board thanked Mrs. Stricker for attending and sharing her story.</p>	
<p>2.2 Ontario Health</p> <p>Anna Greenberg spoke to the board and introduced herself and her role at Ontario Health East as well as her past working experience with Interim CEO Eric Hanna when he was CEO at Arnprior Regional Health.</p> <p>Anna referenced that the Province is going to be moving away from Provincial emergency orders and more into regionalized surge planning. She highlighted that a wellness component needs to be part of the new strategy in dealing with surge management, and not just preventative care for patients and patient access to primary care, but also staff wellness for sustainability.</p> <p>She spoke to the need to maximize localized resources and partnerships to optimize patient flow, in particular with addressing the backlog in surgical procedures. There is hope additional funding will be made available to help address these backlogs as well as to help train additional Health Human Resources. She acknowledged that CMH has a very acute staff shortage issue and her and her team are doing what they can to support CMH and other hospitals in the east region that face similar issues.</p> <p>She further highlighted that capacity issues in the east region remain a challenge across the entire system.</p> <p>Anna then spoke to a few key goals Ontario Health East is working with CMH to address:</p> <ul style="list-style-type: none"> • Redevelopment plans • Making short term infrastructure improvements 	

<ul style="list-style-type: none"> Supporting CMH with the current financial position and working with CEO Eric Hanna to help create a comprehensive long-term financial plan <p>The presentation was followed by a conversation with several questions regarding redevelopment and current financial pressures. Anna mentioned that nearly 1/3 of hospitals in the east region are experiencing deficit issues and she remains committed to working with CMH to help address the issue both in the short term and in the future. The board emphasized they feel the issues is not an operating deficit, but that the hospital is underfunded.</p>	
<p>3. CONSENT AGENDA</p> <p><i>(The following items/recommendations have been identified as part of the consent agenda for the regular meeting. Directors are encouraged to contact the Board Chair, CEO or EA to the CEO/Board in advance of the meeting if there are questions about a listed consent agenda item. Any Director may request that any of the Materials be moved to the Board or Committee meeting agenda.)</i></p>	<p>Motion to Approve the Consent Agenda with the Governance Committee Minutes to be amended as noted.</p> <p>Moved by Nancy French</p> <p>Seconded by Sandra Chapman</p>
<p>3.1 Board of Directors Meeting Minutes of March 29/2022</p>	
<p>3.2 Governance Committee Meeting Minutes of April 12/2022</p> <p>Karen MacGinnis noted that the minutes state directors, after completing their 3rd and 6th years, need to reapply, which is incorrect. The process is that these directors need to be reconfirmed if the board and the director agree to move forward.</p>	
<p>3.3 CMH Foundation Executive Director Report</p>	
<p>3.4 Auxiliary to CMH Report</p>	
<p>4. BUSINESS ARISING/COMMITTEE MATTERS</p>	
<p>4.1 Governance Committee</p>	
<p>4.1.1 Nominations for new Directors</p> <p>Karen MacGinnis informed the Board that the nomination committee has been formed and the first meeting is next week. Noted there have been a few applicants so far, and they all look promising. She also informed the board that more applications would be</p>	

<p>welcome and encouraged members to refer anyone they thought would be interested and qualified to apply.</p>	
<p>4.2 2022/2023 Operating Budget</p> <p>Eric Hanna informed the board of some of the benchmarking that has been done to find efficiencies and revenue generation. He further explained that the ministry wants more information about the hospitals detailed recovery plan before the hospital moves forward.</p> <p>Alysia English noted that there is a plan being developed so that any changes to staffing will result in no net job loses.</p> <p>The board expressed concerns that redeploying staff could be seen by the community as layoffs and there was a discussion regarding the details. Staff on the call assured the board that goal is to try to assure there are no net job loses.</p>	
<p>5. NEW BUSINESS</p>	
<p>5.1 COVID-19 Update</p> <p>Alysia English informed the board that the inpatient unit is currently under a COVID-19 outbreak, but the outbreak is now limited to just the medical wing. However, the Endoscopy Suite will remain closed in order to keep the area clear for overflow.</p> <p>Alysia also noted that dedicated caregivers can still visit in the wings that are not in outbreak. She also noted the last round of testing showed no additional cases and if the current trends continue, the outbreak will be lifted on April 30th.</p>	
<p>5.2 HVAC Updates</p> <p>Eric Hanna provided a brief update to the HVAC situation at the hospital and the current remediation process that is underway. He noted the total repairs are approximately \$8 million and he is cautiously optimistic the Ministry will be able to fund it.</p>	

<p>Eric Hanna also noted that Aramark will be providing a contracted facility manager on a temporary basis to help address facility management.</p>	
<p>5.3 Redevelopment Update – Site Selection</p> <p>Paul Nichols informed the board the redevelopment committee has been working on creating criteria to assist with the land acquisition process. Carrie Hayward presented her report that was circulated prior to the meeting.</p>	<p>Motion to endorse the Redevelopment Committee recommendation of the mandatory and highly desirable site selection criteria.</p> <p>Moved by Doug Hunt.</p> <p>Seconded by Trish Wood.</p> <p>Carried.</p>
<p>6. REPORTS</p>	
<p>6.1 Chief of Staff</p> <p>Dr. Bain presented his Chief of Staff report that had been circulated prior to the meeting. He highlighted that physician staffing remains an issue both in the ED and the Inpatient Unit.</p> <p>Dr. Bain also informed the board he will be stepping away from the Chief of Staff position as of September.</p> <p>Kevin Huestis thanked Dr. Bain for his service to the hospital and wished him the best of luck.</p>	
<p>6.2 Interim President and Chief Executive Officer</p> <p>Eric Hanna presented his report that had been circulated prior to the meeting. He highlighted the successful learning and leadership manager summit that was held last week and that the corporate goals are beginning to be worked on.</p>	
<p>7. FUTURE AGENDA ITEMS</p> <ul style="list-style-type: none"> • Risk Management Plan 	

<ul style="list-style-type: none"> • Community Engagement and Communications Policy • Establish Performance Goals for CEO and COS 	
<p>8. Next Meeting Date – Tuesday, May 31st, 2022 at 4 pm</p>	
<p>9. MOTION TO ADJOURN THE OPEN MEETING & MOVE INTO THE IN-CAMERA MEETING</p>	<p>Moved by Robbie Beatty at 6:34PM</p> <p>Seconded by Nancy French</p> <p>Carried.</p>